



K. K. WAGH INSTITUTE OF ENGINEERING EDUCATION & RESEARCH, NASHIK.

HIRABAI HARIDAS VIDYANAGARI, AMRUTDHAM,
PANCHAVATI, NASHIK-422003

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC Meeting

Meeting: Date: 30/12/2021

Time: 3:30 to 4:45 pm

Venue: IQAC Hall

Following members were present for the meeting.

Prof. Dr. K. N. Nandurkar	Prof. Dr. V. S. Patil
Prof. Dr. S. S. Sane	Prof. Dr. S.P. Munot
Prof. Dr. P. D. Bhamre	Prof. S. R. Deshmukh
Prof. T. N. Date	Mr. Rohit Kulkarni
Prof. M. B. Murugkar	Mr. Nilesh Salgaonkar
Prof. Dr. P. J. Pawar	Dr. Manoj Mandlik
Prof. Dr. P. D. Dhake	Surabhi S.Sable (TE Electrical)
Prof. N. M. Shahane	Ninad R.Kasar (TE IT)

Agenda of Meeting:

1. Welcome to all members by IQAC Coordinator Prof. T.N.Date
2. Confirmation of Minutes of previous IQAC Meeting.
3. Review of IQAC activities by IQAC Coordinator Prof. T.N.Date.
4. Quality Objectives and activities planned for Semester II by Dean Quality Dr. P.D.Bhamre.
5. Open Discussion by all members.
6. Any other point with the permission of Chair.
7. Vote of Thanks.

Minutes of Meeting :

1. IQAC coordinator Prof. T.N. Date requested Principal Dr. K.N.Nandurker to welcome all members of IQAC present for the meeting.

2. The previous minutes of meeting were confirmed by all members.

3. Prof. T. N. Date presented various actions taken by IQAC after the last IQAC meeting as follows-

- Academic & Administrative Audit conducted for 2019-20 Sem-II, 2020-21 Sem- I & 2020-21 Sem-II for 11 Departments and 9 Sections during 11-30 January 2021(Sem- I) and 3-13 Aug 2021(Sem- II).



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- Feedback Collection and analysis: Teaching staff feedback which is done once in a semester was conducted during 9-19 March (Sem I) and 9-21 Sept 2020(Sem II).
 - Student Satisfaction Survey (from final year students after Project exam) conducted on 15 July 2021.
 - Stakeholder's feedback (Collection and Compilation from all depts.) has been completed.
 - Survey of Girl Students conducted on 20 January 2021.
 - Survey for Difficulties faced while attending Online Lectures was conducted on 20 April 2021.
 - Various IQAC initiatives taken during 2020-21 were presented such as i) Academic Preparation Plan prepared for all courses of both semesters by all faculty before semester commencement ii) 19 LearnCo (LMS) Demo sessions conducted for FE, SE and TE students for improving real time interactions during online lectures and 8 training sessions for 134 faculty members .
 - Two workshops on Project Quality and Management conducted for all Project Coordinators to decide the project policy, review templates and timelines on 12th Feb., 26th Feb. 2021
 - Guidance for quality use of Power Point presentations by Prof. Dr. Snehal Kamalapur with preparation of standard template for presentations by teachers and supporting video.
 - Monthly monitoring of implementation of action plans of Quality Objectives 1, 2, 3 and 4 along with details of faculty response and use of LearnCo in classes.
 - Felicitation of 18 first year teachers on 22nd May 2021 as appreciation for efforts taken for fulfilling Quality Objective 1 effectively .
 - Participation of Two inter disciplinary teachers' teams in National Level TLE (Teaching-Learning Evaluation) Hackathon, organized by Symbiosis University in Nov. 2021- where one team won the Third prize.
 - IQAC Support to Other Institutes: Five visits by IQAC team to KKW Senior College, Saraswati Nagar for NAAC preparation, NAAC mock inspection conducted on 12th March 2021, NAAC peer team visit at KKW Senior College, Saraswati Nagar conducted on 16th & 17th August 2021 and awarded B grade. IQAC team visited to KKW Senior College, Chandori on 15th & 16th December 2021 for NAAC SSR evaluation.
4. Dr. P.D.Bhamre presented Quality Objectives and activities planned for Semester II (2021-22) as follows.
- Annual Quality Assurance Report (31st Dec. every year) Once in a year for 11 Departments and 9 Sections.(Date of submission extended to 1 February 2022 due to pandemic)
 - Staff Trainings: Two day Induction training was conducted on 23rd and 30th Sept.2021 for newly appointed faculty for 25 teachers. Two Faculty Training Programs planned in January 2022 and April 2022 and One Training for Non-teaching staff.
 - Awareness Session for Teacher Contribution to NAAC Criteria II was organised on 10th August 2021 in which 224/26 staff members attended in online/offline mode .The NAAC Awareness Test was conducted for teachers on 16th October 2021 with objectives as to create awareness about i) new NAAC Assessment System and ii) the current scores of the Institute in some of the key indicators. Test comprised of 26 questions in which 171 teachers (out of 203) appeared for the test.



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- Rigorous use of LearniCo (LMS) was done for improving real time interactions during online lectures of FE, SE and TE classes. Weekly monitoring of effective use of LearniCo was done and 18 weekly reports shared with departments. 565 teaching plans with 6568 presentations created and 3278 students enrolled in LearniCo, and average per class usage of LearniCo sessions are around 90-100.
- Fortnightly monitoring of implementation of action plans of Quality Objectives 2, 3 and 4.
- Monitoring done for timelines for phase-I and phase-II completion of 295 Final Year Projects with 128 guides, Completion of stage 1 reports and submission in time.
- Framing of new smart objectives in alignment with NAAC Key Indicators and Metrics is in process.
- Use of Rosetta Stone Language Learning Platform for learning foreign languages in online mode was initiated with first batch of 100 students.

She also explained about two Pilot Projects taken up for NAAC – Criteria 2.3.1 on Designing the test for identification of Advanced and Slow Learners and Problem Solving Methodologies. 11 teachers from 6 departments volunteered in designing the test for identification of Advanced and Slow Learners. The test was conducted on two Third Year classes for validation. 6 teachers from 4 departments volunteered in use of Problem Solving Methodologies in their respective courses. Teachers shared the videos first and then solved & discussed only problems based on it, in the successive lectures. Students' feedback taken about this was encouraging.

5. In the open discussion with experts, Mr Rohit Kulkarni appreciated the use of Rosetta Stone language training and project monitoring initiative. He suggested that qualitative moderation of project topics at initial inception level can help improving the project quality and final outcome of activities need to be improvement in Entrepreneur-ability rather than employability of students. He also said that outcomes of the surveys conducted must be used for necessary actions to be taken. He emphasized on encouraging reading habits among students. Dr Manoj Mandlik appreciated the clearly defined objectives and efforts taken for quality monitoring of teaching learning process. He insisted on the importance of new learning for students during projects even from a simple project idea rather than advanced technology topics. He indicated concern for physical and mental health of students needing more motivation especially in pandemic conditions and suggested conduction of some motivational seminars. Mr Nilesh Salgaonkar said that problem solving attitude is required to be developed. Continuous improvement is possible with daily small steps and 'everyday small improvement' is the new buzz word in industry. He suggested to introduce REBT (Rational Emotive Behavioral Therapy) sessions for mentor teachers, viewing of Vedh videos on you tube by Dr Anand Nadkarni, IPH, Thane and circulation of links for TED Talks, Yuval Nova Harari videos, short stories etc on student groups regularly for motivation.

Student representatives Surabhi and Ninad expressed their concerns with need for mentoring and motivation. Dr. Sanjivani Munot suggested the need for mentoring slot to be included in regular timetable for giving justice to mentoring on one to one basis.

6. Principal Dr. Nandurkar informed about the grant of autonomy to the institute which was appreciated by all with suggestion to seek inputs from industry while framing syllabus structure to



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suit Indian industries. Few sessions of industry experts can be arranged for various branches to understand need of Indian industry in coming times.

To enhance entrepreneurship, suggestions for exploring possibilities for industry partnership, interviewing successful entrepreneurs through EDP cell were given by all experts. Prof Milind Murugkar agreed on need and usefulness of such activities.

Principal Dr. Nandurkar appreciated the suggestions given by IQAC members and assured to take appropriate actions.

7. Prof. T. N. Date proposed vote of thanks to all members for attending the meeting and giving valuable suggestions for progress of the institute through IQAC activities.

T. N. Date

Prof. T. N. Date
IQAC Coordinator



K. N. Nandurkar

Dr. K. N. Nandurkar
Principal, KKWIEER