



K. K. WAGH INSTITUTE OF ENGINEERING EDUCATION & RESEARCH, NASHIK.

HIRABAI HARIDAS VIDYANAGARI, AMRUTDHAM,
PANCHAVATI, NASHIK-422003

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 22/02/2019

Minutes of IQAC Meeting

Meeting: Date: 22/02/2019 Time: 3:00 to 4:30 pm Venue: IQAC Hall

Following members were present for the meeting.

Sr. No.	Name of member	Sr. No.	Name of member
1.	Dr. K. N. Nandurkar	10.	Prof. S. B. Gunjal
2.	Prof. K. S. Bandi	11.	Prof. M. B. Murugkar
3.	Dr. S. S. Sane	12.	Prof. J. S. Jadhav
4.	Mr. Nilesh Salgaonkar	13.	Prof. A. S. Joshi
5.	Prof. T. N. Date	14.	Prof Mrs. Rane.
6.	Dr. P. D. Jadhao	15.	Prof. Shital Deshmukh
7.	Dr. V. S. Mane	16.	Mrs. P. B. Gunjal
8.	Dr. D. M. Chandwadkar	17.	Prof. V. R. Takate
9.	Dr. P. D. Bhamre		

- Prof. T. N. Date welcomed Mr. Nilesh Salgaonkar, Principal Dr. K. N. Nandurkar and other members of the committee. Mr. Nilesh Salgaonkar was felicitated by Principal Dr. K. N. Nandurkar.
- Meeting started with the confirmation of minutes of previous meeting held on 7th July 2018.
- Prof. T. N. Date presented IQAC activities conducted in the semester in detail and the plan of next Academic year.
- Mr. Nilesh Salgaonkar suggested to develop vibrant process culture to strengthen the academic and administrative processes in each department. Number of changes made in any process can be an indicator of a strong process. He suggested that the burden of unnecessary procedures can be omitted from all the activities and effectiveness of processes followed with documentation should be checked through academic and administrative audit.



K. K. WAGH INSTITUTE OF ENGINEERING EDUCATION & RESEARCH, NASHIK.

HIRABAI HARIDAS VIDYANAGARI, AMRUTDHAM,
PANCHAVATI, NASHIK-422003

INTERNAL QUALITY ASSURANCE CELL (IQAC)

- Dr. P. D. Bhamre explained application of “Super Campus” for applied mechanics in first year for uniformity in teaching. Mr. Salgaonkar appreciated the concept of instant feedback about learning through Super Campus.
- In feedback analysis the focus can be given on lower ratings for identification of the problem as opportunity to improve. Root cause analysis culture needs to be developed with “why why analysis”. There has to be a mechanism in place to capture problem and to find out solution for it.
- Proper recruitment, teacher’s trainings and transparent rating system are required to build strong employee team. Appreciation culture is required to improve employee engagement. Timely appreciation for small good deeds can be an effective motivational tool.
- He also discussed the process of “360 degree feedback” being carried out in his firm.
- He also suggested an audit course on topic – “Lean management”. He suggested name of Mr. Thakchand Thombre, Reliable group.
- Prof. M. B. Murugkar suggested that senior teachers can guide junior teachers for content development of courses as per their expertise.
- Each topic can be divided in to small modules and each module can then be prepared with reading material, video lecture, questionnaire etc so that the topic is easily understood by the student. The expert can design the module contents and can ensure uniform coverage by all faculty in all classes.
- The meeting ended with vote of thanks by Prof. Ms. Shital Deshmukh.



K. N. Nandurkar

Dr. K. N. Nandurkar
Principal, KKWIEER.